



**Accredited Grade 'A' by NAAC**

**Minutes of IQAC Meeting held on 16th June 2022**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 16th June, 2022 at 12:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Sarita Passey, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member

**The following points were discussed and decided:**

1. Status of the AQAR forms
  - a. 2016-17 submitted
  - b. 2017-18 Accepted
  - c. 2018-19 Pending
  - d. 2019-20 Pending
  - e. 2020-21 incomplete data collected and not collated.
2. It was decided unanimously to focus on submitting the above pending forms at the earliest to meet the deadline of 31.07.2022.
3. To speed-up the preparation of pending AQARs sub-committees (criteria-wise) were reconstituted and members were assigned to coordinate with sub-committees

Criteria 1: Prof. M. Jafar Ahrari

Criteria 2 & 3: Prof. P.K. Shishodia

Criteria 4: Prof. Sarita Passey

Criteria 5: Prof. Mukesh Kumar Jain

Criteria 6: Prof. Harinder Singh

Criteria 7: Prof. G.S. Tuteja

# ZAKIR HUSAIN DELHI COLLEGE

(UNIVERSITY OF DELHI)

Jawaharlal Nehru Marg, New Delhi - 110002

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# जाकिर हुसैन दिल्ली कॉलेज

(दिल्ली विश्वविद्यालय)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002

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4. All files related to promotions submitted with IQAC pending screening shall be reexamined, including API Scores, Plagiarism, certificates etc. through the Principal, all promotion applications will be submitted to the principal's office, which will be forward to IQAC for processing after getting a plagiarism report.
5. The departmental representatives to coordinate with IQAC were invited and the list is being prepared with the coordination of the principal office. In case any department has not nominated a representative then the IQAC committee is authorized to do so.
6. A standard online form to be prepared to obtain the data from all the departments and individual faculty members to fulfill all criteria.
7. College Committees/Departmental Societies conveners may be invited as and when required for preparation of AQAR.
8. IQAC will organize invited lectures primarily related to NAAC for the benefit of TICs, the convener of the committees and the representatives of the departments.

The meeting ended with a vote of thanks to the chair.

Prof. P.K. Shishodia

Coordinator

Prof. Narendra Singh,

Principal

**Minutes of IQAC Meeting held on 8th July 2022**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 8th July 2022 at 2:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Mohammad Jafar Ahrari, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member
7. Prof. Sarita Passey, Member
8. Mr. Zafar Kamal, Member
9. Mr. Ayaz Ahmad, Member

**The following points were discussed**

The coordinator provided an overview of the purpose of the meeting, and presented a summary of the key points.

1. Annual Quality Assurance Report (AQAR) for the academic year 2021-22 should be completed on priority basis.
2. The sub-committees for AQAR (Criterion -wise) to work under the aegis of IQAC were decided and appended herewith.
3. The department wise representatives for collection and collation of data were finalized and appended herewith.
4. The AQAR 2020-21 was discussed Criterion -wise and progress in each criteria was noted.
5. It was decided to improve the student feedback form.
6. It was also decided to create the feedback form for parents so as to take their suggestions to improve the functioning of college.
7. It was also decided to create the registration cum feedback form for alumni to be uploaded on the website.

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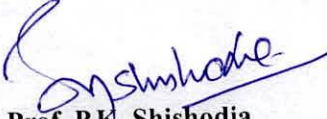
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8. It was reiterated to the members that timely completion and submission of the AQAR were crucial for the institution's accreditation process and they were requested to urge the subcommittees to complete their respective assigned criteria, at the earliest.

The meeting concluded with a vote of thanks to the chair.

  
Prof. P.K. Shishodia

Coordinator

  
Prof. Narendra Singh,

Principal



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**Minutes of IQAC Meeting held on 10th August 2022**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th August 2022 at 2:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Mohammad Jafar Ahrari, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member
7. Prof. Sarita Passey, Member
8. Mr. Zafar Kamal, Member
9. Mr. Ayaz Ahmad, Member

The following points were discussed

1. The AQAR for the year 2020-21 was discussed thoroughly.
2. The suggestions from all members were incorporated in the AQAR and finalized for submission.

However, it was decided to withhold the submission till the AQAR for the year 2018-19, 2019-20 are completed.

3. It was decided to start filing the AQAR for 2018-19 and 2019-2020.
4. A workshop on the management of the institutional database was planned.

The meeting concluded with a vote of thanks to the chair.

**Prof. P.K. Shishodia**

**Coordinator**

**Prof. Narendra Singh,**

**Principal**

**Minutes of IQAC Meeting held on 21st December 2022**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 21st December 2022 at 2:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

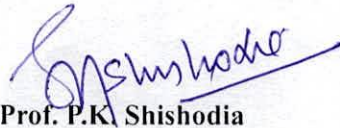
**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Mohammad Jafar Ahrari, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member
7. Prof. Sarita Passey, Member
8. Mr. Zafar Kamal, Member
9. Mr. Ayaz Ahmad, Member

The following points were discussed

1. The AQAR for the year 2018-19 and 2019-2020 were presented before the members and discussed thoroughly.
2. The suggestions from members were taken for these AQARs. It was decided to timely submit the AQARs for AY 2018-2019, 2019-2020 after incorporating all the suggestions.
3. It was suggested to institute the Vivekananda Study Circle in the college.
4. It was proposed to set up the Student Development Learning Center (SDLC) to promote the skill based courses for the students.

The meeting concluded with a vote of thanks to the chair.

  
Prof. P.K. Shishodia

Coordinator

  
Prof. Narendra Singh,

Principal

**Minutes of IQAC Meeting held on 14th February 2023**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 14th February 2023 at 2:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Mohammad Jafar Ahrari, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member
7. Prof. Sarita Passey, Member
8. Mr. Zafar Kamal, Member
9. Mr. Ayaz Ahmad, Member

The following points were discussed

1. The members were informed that AQAR for the year 2018-19, 2019-2020 and 2020-21 have been submitted on 28th December 2022 and had been accepted on NAAC Portal.
2. The preparation of AQAR 2021-22 was discussed.
3. It was proposed to hold various programs under the G-20 initiatives to promote India-Canada relationships.

The meeting concluded with a vote of thanks to the chair.

**Prof. P.K. Shishodia****Coordinator****Prof. Narendra Singh,****Principal**

**Minutes of IQAC Meeting held on 31st May 2023**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 31st May 2023 at 2:30 PM in IQAC Room, Zakir Husain Delhi College. The following members were present.

**Attendees:**

1. Prof. Narendra Singh, Chairperson
2. Prof. P.K. Shishodia, Coordinator
3. Prof. G.S. Tuteja, Member
4. Prof. Mohammad Jafar Ahrari, Member
5. Prof. Harender Singh, Member
6. Prof. Mukesh Kumar Jain, Member
7. Prof. Sarita Passey, Member
8. Mr. Zafar Kamal, Member
9. Mr. Ayaz Ahmad, Member

The following points were discussed

1. The AQAR 2021-22 was presented before the members and discussed criteria wise.
2. The changes suggested were incorporated in the AQAR and finally submitted on NAAC Portal.
3. It was suggested to hold a sports day in the coming year for the teaching, non-teaching staff and students of the college.
4. It was suggested to have a common science fest in the college rather than each society holding an independent event so as to encourage a healthy interaction among students to have more participation from inter-departmental students.
5. It was proposed and decided that college will also apply for NIRF this year, a committee would be constituted for this purpose
6. A seminar would be organized for the benefit of the committee members to understand the nuances of the NIRF.

The meeting concluded with a vote of thanks to the chair.

  
Prof. P.K. Shishodia

Coordinator

  
Prof. Narendra Singh,

Principal