

ZAKIR HUSAIN DELHI COLLEGE

(UNIVERSITY OF DELHI)

Jawaharlal Nehru Marg, New Delhi - 110002
Tel.: 011-23232218, 23232219, 23233420, Fax : 011-23215906
Website: www.zakirhusaindelhicollege.ac.in
email: zakirhusaindelhicollege@gmail.com



जाकिर हुसैन दिल्ली कॉलेज

(दिल्ली विश्वविद्यालय)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002
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Accredited Grade 'A' by NAAC

Ref no. ZHDC/NIQ/AMC/Window, Split//2018

August 14, 2018

Name of Works: Comprehensive AMC for Window/ Spilt AC's (Nos. 69), installed at different place/ Deptt.in ZHDC University of Delhi- New Delhi-110002

Sl.no.	NIQ No./ date	Ref no. ZHDC/NIQ/AMC/Window, Split//2018
1.	Name of work	As above
2.	EMD Amount	4500/-
3.	Tender Fee	500/- (Nonrefundable)
4.	Duration of work	One year
5.	Last Date/time of submission of tenders	27/08/2018 upto 3:00 PM
6.	Date of opening pre-qualification	27/08/2018 upto 4:00 PM

Eligibility of Bidders-Pre Qualification

The bidder should submit the undertaking in respect of not been **black listed** at any time in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India. **The previous work shall have been satisfactorily completed from any of the Govt. department/ autonomous institution/University/PSU.**

The tender's documents shall be submitted in **two (2) envelopes** system, **first envelope shall consist of Tender fee and EMD,** required registration, PAN/GST/ ITR, Services Tax for last three year & certificate regarding completion of previous works of similar nature. Second envelope should contain the price bid. **Both the envelopes should be enclosed in ONE big envelope.**

The bidders should clearly mention the E-Mail ID/ FAX/ Contact no.

Contractors should carefully See/read Annexure I before quoting the rates and submit the same duly signed by him.

The qualified bidders will be informed by E-Mail, Fax, or telephonically, and the price bids will be opened on the prescribed date & time. If any bidder wishes to attend can come as per the scheduled time.

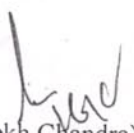
Please submit your **sealed tender via courier or registered post to**, Zakir Husain Delhi College New Delhi - 110002 latest by 3:00 PM dated 27/08/2018.

Tender fee, Earnest Money in the form of Demand Draft or Pay order or Banker's Cheque (drawn in favour of The principal Zakir Husain Delhi College JLN Marg New Delhi-110002.

For any inquiry in respect of this work please contact to S.O. (Admn) Room No. 7, (Administration Block) from 3: 00 PM to 5:00 PM on any working day, upto 27/08/2018.

All Notice Boards
College Website
DU Website

(Dr. Sulekh Chandra)
Officiating Principal


14/8/2018

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Annexure -I

TERMS & CONDITIONS:

1. The work shall be executed as per CPWD General Specifications for HVAC Works – 2004 and CPWD General Specification for Electrical work Part-I 2013 and Electrical Works Part-II (External) -1994 amended up to date and as per the directions of college authorities.
2. Routine checks for proper operation must be carried out by the contractor every month. However the cleaning of filters shall be done regularly, and as when required in case of complaints if any. In case of any complain not be attended then a recovery of Rs. 500/- per unit per week will be made. Contractor shall be responsible for satisfactory working of all the system including indoor units.
3. Servicing of entire system comprising descaling of condenser / evaporator shall be done at least once during the contract / as and when required.
4. The breakdown of any unit must be attended immediately for which staff shall have to be made available at site during college working hours.
5. Contractor shall be responsible for satisfactory working of all the system including indoor units. In case of any complaint of indoor units not working satisfactorily, then recovery of Rs. 500/- per unit per week will be made.
6. A log book/ record and complaint register must be maintained by the contractor to maintain the proper record duly signed by (S.O. Admn) on monthly basis, for which nothing extra will be paid.
7. The following materials are covered under the comprehensive maintenance to be provided and replaced by the contractor as and when required:
 - a) Refrigerant gas and its charging etc.
 - b) Compressor replacement.
 - c) Blower motor and its parts etc.
 - d) All spares such as capacitors, overload and starting relays, valve, refrigerant lines etc.
 - e) Blower fan, condenser fan, coils etc.
 - f) Filters
- Effectively only the cordless infra-red hand unit and the plastic body are not included under the comprehensive maintenance liability of contractor.
8. The units under comprehensive maintenance shall be as per inventory attached.
9. Contractor shall keep sufficient stock of spares and material (Noted in SI.No.6) to avoid delay in attending the complaint.
10. **The contractor shall carry out the work at his own responsibility and risk. In case of any accident no claim shall be given to the contractor or his employee by the college authorities.**



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11. Damage to the building during execution of work shall be repaired by the contractor matching with the surrounding surface, otherwise the same shall be got done at the cost of working contractor.
12. Any *malba* generated due to dismantling/execution shall be cleared from the site of work immediately without any extra cost failing which same shall be done by the department and suitable recovery shall be made from the contractor.
13. After the award of work, contractor shall be required to take over the complete installation and its accessories, and after the completion of work, the contractor shall handover the complete installation in healthy and working condition to the department. Any shortcoming/missing parts noticed at the time of handover shall be made good by the contractor.
14. The contractor shall depute his employee/operational staff after the normal duty hours if required within the scope of work.
15. The entire installation shall be handed over in good running and healthy condition by the department to the contractor; hence the contractor shall handed over the entire system in good and healthy condition to the department. In case of any defect, the contractor shall rectify the same within the scope of work.
16. **The contractor shall furnish Name & Contract Number of the person, who should be contracted during emergency.**
17. All the cleaning material i.e. soap, duster etc. shall be arranged by the contractor at his own cost. If cleaning of installation is found unsatisfactory at any time, a recovery of Rs. 1000/- per occasion shall be made.
18. The contractor shall replace the staff, **in the event of misconduct by him.**
19. Payment will be made on quarterly basis (after submission of satisfactory performance report duly endorsed by the concerned deptt.), and contractor should submit complaint/ log book of the period for which payment to be regularized to the college authority.
20. Immediately after award of the contract (within 15 days) following activities must be carried out:-
 - (a) Checking of running condition of All Units.
 - (b) Checking of Power Supply from the source.
21. **In the evaluation and comparison of bids, Zakir Husain Delhi College (M) reserves the exclusive right to reject any or all tenders.**
22. Copies of PAN, Service Tax, GST no. and returns thereof the last three years must be enclosed with the bid document.
23. Income Tax, work contract tax, labour cess & other statutory deductions etc. shall be made at source as per the prevalent laws. The deductions of Security Deposit, Income Tax, and Works Contract Tax etc. shall be done after calculation of the above due payments as per net payment shall be reduced accordingly.

Validity of Rates

The Price bid/ Rates shall remain for **90 days** from the last date of its submission.



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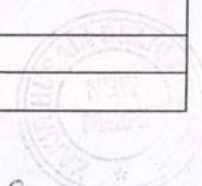
Termination of Contract:

1. Contract may be terminated, if the contractor does not attend the complaint wit in 48 hrs. , A Show cause notice will be served after 24 hrs. Asking for reason for not attending the complaint made to the contactor, their after the contract may be terminated.



Air Conditions Record

S. no.	Code No.	Type	Capacity	Make	Year of Intallation	Status	Remarks
1	ZHDC/AC/001	Spilt	2 TR	Daikin	2015	Principal Office	
2	ZHDC/AC/002	Spilt	2 TR	Daikin	2015	Principal Office	
3	ZHDC/AC/003	Spilt	1 TR	Azoor	2010	Principal Office (Rest Room)	
4	ZHDC/AC/004	Spilt	2 TR	Bule Eye	2012	Servers Room	
5	ZHDC/AC/005	Spilt	2 TR	Bule Eye	2012	Servers Room	
6	ZHDC/AC/006	Window	2 TR	Napoleon	2011	Gallery (Principal Office)	
7	ZHDC/AC/007	Spilt	2 TR	Azoor	2011	Reception (Principal Office)	
8	ZHDC/AC/008	Spilt	2 TR	Azoor	2012	A.O.'s Room	
9	ZHDC/AC/009	Spilt	1.5 TR	Voltas	2013	Audi Foyer	
10	ZHDC/AC/010	Spilt	1.5 TR	Napoleon	2016	Commerce Lab. Lab no. 3m Adjoined Audi	
11	ZHDC/AC/011	Spilt	1.5 TR	Napoleon	2016	Office R.No. 1	
12	ZHDC/AC/012	Window	2 TR	Blue Bird	2016	Office R.No. 2	
13	ZHDC/AC/013	Window	2 TR	Napoleon	2013	Office R.No. 3	
14	ZHDC/AC/014	Window	2 TR	Napoleon	2013	Office R.No. 4	
15	ZHDC/AC/015	Window	1.5 TR	Voltas	2014	Office R.No. 5	
16	ZHDC/AC/016	Spilt	2 TR	Napoleon	2014	Office R.No. 6	
17	ZHDC/AC/017	Spilt	2 TR	Napoleon	2014	Office R.No. 6	
18	ZHDC/AC/018	Spilt	2 TR	Napoleon	2014	Office R.No. 7	
19	ZHDC/AC/019	Spilt	2 TR	Napoleon	2014	Office R.No. 7	
20	ZHDC/AC/020	Spilt	2 TR	Azoor	2012	Seminar	
21	ZHDC/AC/021	Spilt	2 TR	Azoor	2012	Seminar	
22	ZHDC/AC/022	Window	2 TR	O General	2014	Seminar	
23	ZHDC/AC/023	Window	2 TR	O General	2014	Seminar	
24	ZHDC/AC/024	Window	1.5 TR	Voltas	2013	Sport Room	
25	ZHDC/AC/025	Window	1.5 TR	Napoleon	2013	Record Room	
26	ZHDC/AC/026	Window	2 TR	Napoleon	2012	Computer Lab no. 5	
27	ZHDC/AC/027	Spilt	2 TR	Azoor	2012	Data Lab	



28	ZHDC/AC/028	Spilt	2 TR	Azoor	2012	Data Lab	
29	ZHDC/AC/029	Spilt	2 TR	Azoor	2012	Research Lab	
30	ZHDC/AC/030	Window	2 TR	General	2009	CEC Room	
31	ZHDC/AC/031	Spilt	1.5 TR	Napoleon	2012	Staff Room	
32	ZHDC/AC/032	Spilt	2 TR	Azoor	2011	Staff Room	
33	ZHDC/AC/033	Window	2 TR	O General	2015	Staff Room	
34	ZHDC/AC/034	Window	2 TR	O General	2015	Staff Room	
35	ZHDC/AC/035	Spilt	2 TR	Azoor	2011	Store Room	
36	ZHDC/AC/036	Window	1.5 TR	Voltas	2016	NCC Room	
37	ZHDC/AC/037	Spilt	1.5 TR	L.G.	2012	Main Reception	
38	ZHDC/AC/038	Spilt	2 TR	O General	2015	PC-001	
39	ZHDC/AC/039	Spilt	2 TR	O General	2015	PC-002	
40	ZHDC/AC/040	Window	2 TR	Napoleon	2011	Computer Lab no. 3	
41	ZHDC/AC/041	Window	2 TR	Napoleon	2011	Computer Lab no. 3	
42	ZHDC/AC/042	Spilt	2 TR	ITC	2003	Research Lab	
43	ZHDC/AC/043	Spilt	2 TR	Napoleon	2016	Science Block	
44	ZHDC/AC/044	Spilt	2 TR	Napoleon	2016	Class Room 001 S.B.	
45	ZHDC/AC/045	Spilt	2 TR	Azoor	2013	Class Room 001 S.B.	
46	ZHDC/AC/046	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
47	ZHDC/AC/047	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
48	ZHDC/AC/048	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
49	ZHDC/AC/049	Spilt	2 TR	Napoleon	2016	Physics Lab	
50	ZHDC/AC/050	Window	2 TR	Napoleon	2013	Electronics Lab	
51	ZHDC/AC/051	Window	2 TR	Napoleon	2013	Physics Lab	
52	ZHDC/AC/052	Window	2 TR	Napoleon	2016	Psychology TT	
53	ZHDC/AC/053	Window	2 TR	Napoleon	2014	Physics Lab	
54	ZHDC/AC/054	Spilt	2 TR	Azoor	2013	A.V. Room	
55	ZHDC/AC/055	Spilt	2 TR	Azoor	2013	A.V. Room	
56	ZHDC/AC/056	Spilt	2 TR	Azoor	2013	A.V. Room	
57	ZHDC/AC/057	Spilt	2 TR	Azoor	2013	A.V. Room	
58	ZHDC/AC/058	Window	1.5 TR	Voltas	2014	Science Block TT	
59	ZHDC/AC/059	Window	2 TR	Napoleon	2012	Botany TT	
60	ZHDC/AC/060	Spilt	2 TR	Napoleon	2016	Botany TT	

61	ZHDC/AC/061	Window	2 TR	Fedders	2003	Botany	
62	ZHDC/AC/062	Window	2 TR	Napoleon	2014	Zoology TT	
63	ZHDC/AC/063	Spilt	2 TR	Napoleon	2016	Zoology TT	
64	ZHDC/AC/064	Window	2 TR	Napoleon	2016	Zoology Meuseum	
65	ZHDC/AC/065	Window	1.5 TR	Fedders	2013	Zoology	
66	ZHDC/AC/066	Window	2 TR	Napoleon	2016	Botany Meuseum	
67	ZHDC/AC/067	Window	2 TR	Voltas	2014	Additional	
68	ZHDC/AC/068	Window	2 TR	Napoleon	2010	Additional	
69	ZHDC/AC/069	Window	2 TR	Napoleon	2009	Additional	



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