

ZAKIR HUSAIN DELHI COLLEGE (UNIVERSITY OF DELHI)

Jawaharlal Nehru Marg, New Delhi - 110002
Tel.: 011-23232218, 23232219, 23233420. Fax : 011-23215906
Website: www.zakirhusaindelhicollege.ac.in
email: zakirhusaindelhicollege@gmail.com



ज़ाकिर हुसैन दिल्ली कॉलेज

(दिल्ली विश्वविद्यालय)
जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002
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Accredited Grade 'A' by NAAC

March 10, 2022

Ref no. ZHDC/NIQ/AMC/Window, Split//2022

Name of Works: Comprehensive AMC for Window/ Split AC's (Approx. Nos. 70), installed at different place/ Deptt.in ZHDC University of Delhi- New Delhi-110002

Sl.no.	NIQ No./ date	Ref no. ZHDC/NIQ/AMC/Window, Split//2022
1.	Name of work	As above
2.	EMD Amount	4500/-
3.	Tender Fee	500/- (Nonrefundable)
4.	Duration of work	One year
5.	Last Date/time of submission of tenders	18/03/2022 upto 3:00 PM

Eligibility of Bidders-Pre Qualification

The bidder should submit the undertaking in respect of not been **black listed** at any time in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India. **The previous work shall have been satisfactorily completed from any of the Govt. department/ autonomous institution/University/PSU.**

The tender's documents shall be submitted in **two (2) envelopes** system, **first envelope shall consist of Tender fee and EMD**, required registration, PAN/GST/ ITR, Services Tax for last three year & certificate regarding completion of previous works of similar nature. Second envelope should contain the price bid. **Both the envelopes should be enclosed in ONE big envelope.**

The bidders should clearly mention the E-Mail ID/ FAX/ Contact no.

Contractors should carefully See/read Annexure I before quoting the rates and submit the same duly signed by him.

Please submit your **sealed tender via courier or registered post to**, Zakir Husain Delhi College New Delhi - 110002 latest by 3:00 PM dated 18/03/2022.

Tender fee, Earnest Money in the form of Demand Draft or Pay order or Banker's Cheque (drawn in favour of The principal Zakir Husain Delhi College JLN Marg New Delhi-110002.

S. Pandita
10.3.2022
(Prof. Sangeeta Pandita)
Acting Principal

All Notice Boards
College Website
DU Website

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Annexure -I

TERMS & CONDITIONS:

1. The work shall be executed as per CPWD General Specifications for HVAC Works – 2004 and CPWD General Specification for Electrical work Part-I 2013 and Electrical Works Part-II (External) -1994 amended up to date and as per the directions of college authorities.
 2. Routine checks for proper operation must be carried out by the contractor every month. However the cleaning of filters shall be done regularly, and as when required in case of complaints if any. In case of any complain not be attended then a recovery of Rs. 500/- per unit per week will be made. Contractor shall be responsible for satisfactory working of all the system including indoor units.
 3. Servicing of entire system comprising descaling of condenser / evaporator shall be done at least once during the contract / as and when required.
 4. The breakdown of any unit must be attended immediately for which staff shall have to be made available at site during college working hours.
 5. Contractor shall be responsible for satisfactory working of all the system including indoor units. In case of any complaint of indoor units not working satisfactorily, then recovery of Rs. 500/- per unit per week will be made.
 6. A log book/ record and complaint register must be maintained by the contractor to maintain the proper record duly signed by (S.O. Admn) on monthly basis, for which nothing extra will be paid.
 7. The following materials are covered under the comprehensive maintenance to be provided and replaced by the contractor as and when required:
 - a) Refrigerant gas and its charging etc.
 - b) Compressor replacement.
 - c) Blower motor and its parts etc.
 - d) All spares such as capacitors, overload and starting relays, valve, refrigerant lines etc.
 - e) Blower fan, condenser fan, coils etc.
 - f) Filters
- Effectively only the cordless infra-red hand unit and the plastic body are not included under the comprehensive maintenance liability of contractor.
8. The units under comprehensive maintenance shall be as per inventory attached.
 9. Contractor shall keep sufficient stock of spares and material (Noted in Sl.No.6) to avoid delay in attending the complaint.
 10. **The contractor shall carry out the work at his own responsibility and risk. In case of any accident no claim shall be given to the contractor or his employee by the college authorities.**



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11. Damage to the building during execution of work shall be repaired by the contractor matching with the surrounding surface, otherwise the same shall be got done at the cost of working contractor.
12. Any *malba* generated due to dismantling/execution shall be cleared from the site of work immediately without any extra cost failing which same shall be done by the department and suitable recovery shall be made from the contractor.
13. After the award of work, contractor shall be required to take over the complete installation and its accessories, and after the completion of work, the contractor shall handover the complete installation in healthy and working condition to the department. Any shortcoming/missing parts noticed at the time of handover shall be made good by the contractor.
14. The contractor shall depute his employee/operational staff after the normal duty hours if required within the scope of work.
15. The entire installation shall be handed over in good running and healthy condition by the department to the contractor; hence the contractor shall handed over the entire system in good and healthy condition to the department. In case of any defect, the contractor shall rectify the same within the scope of work.
16. **The contractor shall furnish Name & Contract Number of the person, who should be contracted during emergency.**
17. All the cleaning material i.e. soap, duster etc. shall be arranged by the contractor at his own cost. If cleaning of installation is found unsatisfactory at any time, a recovery of Rs. 1000/- per occasion shall be made.
18. The contractor shall replace the staff, **in the event of misconduct by him.**
19. Payment will be made on quarterly basis (after submission of satisfactory performance report duly endorsed by the concerned deptt.), and contractor should submit complaint/ log book of the period for which payment to be regularized to the college authority.
20. Immediately after award of the contract (within 15 days) following activities must be carried out:-
 - (a) Checking of running condition of All Units.
 - (b) Checking of Power Supply from the source.
21. **In the evaluation and comparison of bids, Zakir Husain Delhi College (M) reserves the exclusive right to reject any or all tenders.**
22. Copies of PAN, Service Tax, GST no. and returns thereof the last three years must be enclosed with the bid document.
23. Income Tax, work contract tax, labour cess & other statutory deductions etc. shall be made at source as per the prevalent laws. The deductions of Security Deposit, Income Tax, and Works Contract Tax etc. shall be done after calculation of the above due payments as per net payment shall be reduced accordingly.



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Validity of Rates

The Price bid/ Rates shall remain for **90 days** from the last date of its submission.

Termination of Contract:

1. Contract may be terminated, if the contractor does not attend the complaint within 48 hrs. , A Show cause notice will be served after 24 hrs. Asking for reason for not attending the complaint made to the contractor, their after the contract may be terminated.



As on March-2022

Air Conditions Record						
S. no.	Type	Capacity	Make	Year of Intallation	Status	Remarks
1	Spilt	2 TR	Daikin	2015	Principal Office	
2	Spilt	2 TR	Daikin	2015	Principal Office	
3	Spilt	1.5 TR	Voltas	2020	Principal Office	
4	Spilt	1 TR	Azoor	2010	Principal Office (Rest Room)	
5	Spilt	2 TR	Bule Eye	2012	Committee Room	
6	Spilt	2 TR	Voltas	2020	Committee Room	
7	Window	2 TR	Napoleon	2011	Gallery (Principal Office)	
8	Spilt	2 TR	Azoor	2011	Reception (Principal Office)	
9	Spilt	2 TR	Azoor	2012	A.O.'s Room	
10	Spilt	1.5 TR	Voltas	2013	Audi Foyer	
11	Spilt	1.5 TR	Napoleon	2016	Lab no. 4	Commerce Lab. Lab no. 4 Adjoined Audi
12	Spilt	1.5 TR	Napoleon	2016	Office R.No. 1	Mr. Akif & Iqtedar
13	Window	2 TR	Blue Bird	2016	Office R.No. 2	A/c's Section, Mr, Javed Asif
14	Window	2 TR	Napoleon	2013	Office R.No. 3	S.O. A/c's Mr. Shehzad Ahmad
15	Window	2 TR	Napoleon	2013	Office R.No. 4	Bursar
16	Window	1.5 TR	Voltas	2014	Office R.No. 5	Room No.5 Ayaz sb
17	Spilt	2 TR	Napoleon	2014	Office R.No. 6	Mr. Hanif
18	Spilt	2 TR	Napoleon	2014	Office R.No. 6	Mr. Azam
19	Spilt	2 TR	Napoleon	2014	Office R.No. 7	Mr. Irshad Alm
20	Spilt	2 TR	Napoleon	2014	Office R.No. 7	Mr. Mohd. Aslam Khan
21	Spilt	2 TR	Azoor	2012	Seminar	
22	Spilt	2 TR	Azoor	2012	Seminar	
23	Window	2 TR	O General	2014	Seminar	
24	Window	2 TR	O General	2014	Seminar	
25	Window	1.5 TR	Voltas	2013	Sport Room	
26	Window	1.5 TR	Napoleon	2013	Record Room	
27	Window	2 TR	Napoleon	2012	Computer Lab no. 5	Ms. Farah Aqil, II Floor Admn Block
28	Spilt	2 TR	Azoor	2012	Data Lab	Mr. Wafa
29	Spilt	2 TR	Azoor	2012	Data Lab	Mr. Wafa
30	Spilt	2 TR	Azoor	2012	NSS Room	Apposite Sport Room
31	Window	2 TR	General	2009	IQAC Room	
32	Spilt	1.5 TR	Napoleon	2012	Staff Room	Computer Room
33	Spilt	2 TR	Blue Star		Staff Room	
34	Window	2 TR	Blue Star		Staff Room	
35	Window	2 TR	Blue Star		Staff Room	
36	Spilt	2 TR	Azoor	2011	Store Room	New Server Room
37	Window	1.5 TR	Voltas	2016	NCC Room	Dr. M.M. Rehman
38	Spilt	1.5 TR	L.G.	2012	Main Reception	Mr. Tanveer Ahmad Jafri
39	Spilt	2 TR	O General	2015	PC-001	
40	Spilt	2 TR	O General	2015	PC-002	
41	Window	2 TR	Napoleon	2011	Computer Lab no. 3	Near Lib.
42	Window	2 TR	Napoleon	2011	Computer Lab no. 3	Near Lib.
43	Spilt	1.5 TR	LLYOD	2019	Research Lab	Near Class Room 007
44	Spilt	2 TR	Napoleon	2016	Science Block	Teacher Block
45	Spilt	2 TR	Napoleon	2016	Class Room 001 S.B.	
46	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
47	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
48	Spilt	2 TR	Azoor	2010	Class Room 102 S.B.	
49	Spilt	2 TR	Napoleon	2016	Physics Lab	Dark Room
50	Window	2 TR	Napoleon	2013	Electronics Lab	
51	Window	2 TR	Napoleon	2013	Physics Lab	Lazer Room



