



ZAKIR HUSAIN DELHI COLLEGE UNIVERSITY OF DELHI



Internal Quality Assurance System
Quality Audits Reports and Certificates: 6.5.2

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ZAKIR HUSAIN DELHI COLLEGE

(UNIVERSITY OF DELHI)

Jawaharlal Nehru Marg, New Delhi - 110002

Tel.: 011-23232218, 23232219, 23233420, Fax : 011-23215906

Website: www.zakirhusaindelhicollege.ac.in

email: zakirhusaindelhicollege@gmail.com

**ज़ाकिर हुसैन दिल्ली कॉलेज**

(दिल्ली विश्वविद्यालय)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - 110002

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Accredited Grade 'A' by NAAC

September 21, 2022

Minutes of combined meeting of Academic and Administrative Committee

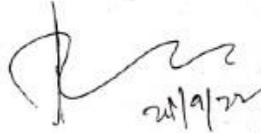
Following attend the meeting:

1. Mr. Ashok Sharma
2. Dr. Malvi Gupta
3. Mr. Anshu Rastogi
4. Dr. Mukul Chaturvedi
5. Prof. Divya Tiwari
6. Dr. Satish Ganta
7. Prof. Ayub Khan
8. CS J.K. Bareja
9. Prof. Qamar Irshad
10. Dr. Mohd. Naushad Ali

Prof. Narendrn Singh, Principal and Prof. P.K. Shishodia, Coordinator IQAC also attended the meeting.

Minutes:

1. The report of the Academic Audit and Administrative Committee was held on the 21st September 2022 at 11:00 a.m. The members discussed and deliberated on the report, which was approved and signed by duly constituted committee members.
2. Prof. Ayub Khan gave a suggestion, to strength the Alumni network through feedback process, and have a template for presentation for all departments for the NAAC. He also laid emphasis on research publications in SCOPUS Indexed journals.
3. CS Bareja pointed out that auditorium should be highlighted specifically in the infrastructure. He also recommended conducting financial literacy program for the students and the staff.
4. Prof. Qamar Irshad emphasized on the importance of alumni feedback.
5. The vision and mission of the college needs to be prominently displayed physically and on college website.


21/9/22

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September 21, 2022

Minutes of combined meeting of Academic and Administrative Committee

Members present:

1. Mr. Ashok Sharma
2. Dr. Malti Gupta
3. Mr. Anshu Rastogi
4. Dr. Mukul Chaturvedi
5. Prof. Divya Tiwari
6. Dr. Satish Ganta
7. Prof. Ayub Khan
8. CS J.K. Bareja
9. Prof. Qamar Irshad
10. Dr. Mohd. Naushad Ali
11. Prof. P.K. Shishodia

Minutes:

Prof. P.K. Shishodia, Principal, Prof. Qamar Irshad, Convener, IQAC also attended the meeting.

1. The report of the Academic Audit and Administrative Committee was held on the 21st September 2022 at 11:00 a.m. The members discussed and deliberated on the report, which was approved and signed by duly constituted committee members.
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3. CS Bareja pointed out that auditorium should be highlighted specifically in the infrastructure. He also recommended conducting financial literary program for the students and the staff.
4. Prof. Qamar Irshad emphasized the importance of alumni feedback.
5. The vision and mission of the college needs to be prominently displayed physically and on college website.
6. Prof. P.K. Shishodia, as IQAC coordinator, also attended the meeting.

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Academic and Administrative Audit (AAA) Report, 2020-21

Name of the College: Zakir Husain Delhi College

Date: May 12, 2022

1. Curriculum Aspects			
S. No.	Item	Verification Yes / No	Comments
1.1	Curricular Planning and implementation	Yes	Delhi University curriculum has been adopted as per the norms.
1.2	Academic Flexibility	Yes	Good
1.3	Curriculum enrichment	Yes	Excellent

2. Teaching-Learning and Evaluation			
S. No.	Item	Verification Yes / No	Comments
2.1	Students enrolment & profile	Yes	Good
2.2	Catering to Student diversity	Yes	Good
2.3	Student -Full Time teacher ratio	Yes	Good
2.4	Teaching-learning Process-Student Centric Methods , Use of ICT enabled tools by faculty.	Yes	Excellent
2.5	Teacher Profile & quality	Yes	Very Good

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Attendance

Combined meeting of Academic Audit and Administrative Audit Committee held on 21st September 2022 at 11:00 a.m. in the Committee Room

Name	Signature
1. Mr. Ashok Sharma	
2. Dr. Malti Gupta	
3. Mr. Anshu Rastogi	
4. Dr. Mukul Chaturvedi	
5. Prof. Divya Tiwari	
6. Dr. Satish Ganta	
7. Prof. Ayub Khan	
8. CS J.K. Bareja	
9. Prof. Qamar Irshad	
10. Dr. Mohd. Naushad Ali	
11. Prof. P.K. Shishodia	

2.6	Evaluation Process & Reforms	Yes	Satisfactory
2.7	Student Performance & Learning Outcomes	Yes	Good
2.8	Student Satisfaction Survey	Yes	Satisfactory
2.9	Innovative processes adopted in Teaching and Learning. Laptop-Projector, Video Conferencing, Graphic Tablet, MS-Office, MS Teams, Zoom, Google Meet, Videos, Animation, Smartphone, Digital facilities provided by college library and DU library, Google forms	Yes	Good

3. Research , Innovations And Extension

S. No.	Item	Verification Yes / No	Comments
3.1	Resource mobilization for Research, Department are having Research Projects	Yes	Good
3.2	Faculty Recognized as Research Guides	Yes	Good
3.3	Research Publications/ Books /Book Chapters & Awards	Yes	Good
3.4	Extension activities : Awards & Recognition received	Yes	Good

	welfare of teaching and non-teaching staffs		
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6. Amenities and sports Facilities

S. No.	Item	Verification Yes / No	Comments
6.1	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	Yes	Good
6.2	Awards/medals for outstanding performance in sports, Yoga /cultural activities at national/international level	Yes	Good
6.3	Sports, Yoga and cultural activities / competitions organised at the institution level.	Yes	Good

7. Institutional values And Best Practices

S. No.	Item	Verification Yes / No	Comments
7.1	Gender equity promotion programs organized by the institution	Yes	Excellent
7.2	Power requirement of the Institution met by the renewable energy sources	Yes	Very Good
7.3	Waste Management steps	Yes	Very Good
7.4	Green Practices	Yes	Very Good
7.6	Initiatives to address locational advantages and disadvantages	Yes	Good
7.7	Code of conduct handbook exists for students, teachers, governing body,	Yes	Good

3.5	Extension and outreach programs conducted by the Institute through NCC/NSS	Yes	Excellent
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4. Teaching/ Administrative Staff			
	Positions filled (Permanent)	Positions filled (ad hoc)	Positions filled (guest)
Teaching Staff	122	93	67
Administrative Staff	87	92	-

5. Infrastructure			
S. No.	Item	Verification Yes / No	Comments
5.1	No. of class rooms 49	Yes	Satisfactory
5.2	No. of laboratories + museum 24+ 2	Yes	Good
5.3	Total No. of computers for Academic purpose. 1020	Yes	Satisfactory
5.4	Library Automation	Yes	Partially
5.5	Support to differently abled (Faculty, students)	Yes	Good
5.6	Mechanism for redressal of students grievances /ragging /sexual harassment	Yes	Good
5.7	Minutes of the department/society /committee meetings	Yes	Good
5.8	Schemes/measures for	Yes	Good

IQAC for promoting quality culture.		
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Signature of Auditors

Academic Audit Committee			
S. No.	Name		Signature
1	Dr. Malti Gupta	Convener	<i>Malti</i>
2	Mr. Anshu Rastogi	Internal Member	<i>Anshu Rastogi</i>
3	Dr. Mukul Chaturvedi	Internal Member	<i>Mukul Chaturvedi</i>
4	Prof. Ayub Khan	External Member	<i>Ayub Khan</i>
5	Prof. Rashmi Bhardwaj	External Member	-
6	Prof. Qamar Irshad	External Member	<i>Qamar</i>
Administrative Audit Committee			
S. No.	Name		Signature
1	Mr. Ashok Sharma	Convener	<i>Ashok Sharma</i>
2	Prof. Divya Tiwari	Internal Member	<i>Divya Tiwari</i>
3	Dr. Satish Ganta	Internal Member	<i>Satish Ganta</i>
4	CS. J. K. Bareja	External Member	<i>J. K. Bareja</i>
5	Mr. Sarwar Raza	External Member	-
6	Dr. Md. Naushad Ali	External Member	<i>Naushad Ali</i>

IQAC Coordinator

Principal

	administration including Principal /Officials and support staff		
7.8	Organizes national festivals and birth / death anniversaries of the great Indian personalities.	Yes	Excellent
7.9	Activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national social cohesion as well as for observance of fundamental duties integration and communal harmony	Yes	Good
7.10	Awards and recognition received for extension activities	Yes	Good
7.11	NCC (Awards)	Yes	Good

8. IQAC

S. No.	Item	Verification Yes / No	Comments
8.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.	Yes	Satisfactory
8.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.	Yes	Satisfactory
8.3	Quality initiatives done by	Yes	Satisfactory