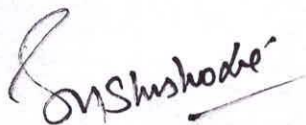


Action Taken Report 2023-2024

- 1. AQAR Preparation and Submission Plan:** The IQAC informed all members that the AQAR for the year 2022-23 will be submitted by the end of December 2023. Progress has been closely monitored, and sub-committees based on criteria were directed to ensure timely completion. A joint meeting with AQAR Criteria and SSR sub-committees was held on 17th November 2023 to discuss the action plan.
- 2. NIRF Ranking Application:** For the first time, the college will apply for the National Institutional Ranking Framework (NIRF) ranking. Relevant data is being compiled, and members have been tasked with gathering the necessary information from departments and offices.
- 3. NAAC Second Cycle Application:** The College will also apply for the second cycle of NAAC accreditation under the present scheme. IQAC has initiated the necessary steps for the preparation of the Institutional Information for Quality Assessment (IIQA), which will be submitted after the submission of the AQAR for the Assessment Year 2022-23. Upon acceptance, the Self-Study Report (SSR) will be prepared.
- 4. Data Collection for AQAR & SSR:** All committee members were instructed to gather necessary information from various departments and offices, ensuring timely submission of AQAR and IIQA/SSR. The Teachers-in-Charge (TICs) were requested to collect data on student progression to higher studies.
- 5. Orientation Program for First-Year Students:** An orientation program was successfully organized for first-year students, focusing on the academic and administrative structure of the college, including the IQAC's role in quality assurance.
- 6. Feedback Mechanism Implementation:** Feedback collection from parents, teachers, students, and non-teaching staff was emphasized. The Student Satisfaction Survey, critical for NAAC accreditation, was discussed. Outgoing students were particularly encouraged to submit feedback.

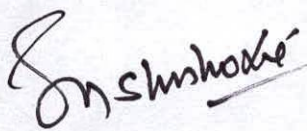


COORDINATOR IQAC
ZAKIR HUSAIN DELHI COLLEGE
J.L.N. Marg, New Delhi-110002



प्राचार्य/Principal
जाकिर हुसैन दिल्ली महाविद्यालय
Zakir Husain Delhi College
दिल्ली विश्वविद्यालय/University of Delhi
नई दिल्ली-११०००२/New Delhi-110002

- 7. Strengthening Alumni Network:** It was suggested to enhance alumni engagement and contributions toward the alumni fund. A stronger network will provide support to various college initiatives, including skill development and student guidance.
- 8. Remedial Support Classes:** Based on the feedback, English and Hindi remedial classes for the students requiring support will be organized by the English and departments. A roster of teachers is being prepared, and Hindi remedial classes will be offered for students who need assistance with the language.
- 9. Faculty Development Programs (FDPs):** The College will organize FDPs on the themes like Intellectual Property Rights (IPR), ICT skills, and skill enhancement. It was also suggested that the financial support to the faculty members participating in these programs may be provided by the College.
- 10. Documentation of Mentor-Mentee Scheme:** All the departments have been requested to submit the documentation for the mentor-mentee scheme for the academic year 2023-24. Additionally, teachers were requested to document their progress and ensure that all the mentor-mentee activities are properly recorded.
- 11. APAR Review and Compliance:** A stock-taking of the APARs filled by all teachers from 2018 to 2023 was conducted. Teachers were notified to complete the APAR for the year 2023-24, and further efforts are being made to ensure full compliance.
- 12. SSR Preparation Acceleration:** The SSR preparation process has been expedited following the submission of the AQAR for the Assessment Year 2022-23. Efforts are being made to ensure timely collection of data and documentation required for the NAAC accreditation.
- 13. Infrastructure Documentation:** Detailed information about the College's infrastructure, including the new building, is being updated for future accreditation and ranking submissions.



COORDINATOR IQAC
ZAKIR HUSAIN DELHI COLLEGE
J.L.N. Marg, New Delhi-110002



प्राचार्य/Principal
जाकिर हुसैन दिल्ली महाविद्यालय
Zakir Husain Delhi College
दिल्ली विश्वविद्यालय/University of Delhi
नई दिल्ली-११०००२/New Delhi-110002