



Minutes of the Meeting

Meeting: Internal Quality Assurance Cell (IQAC)

Date: 12th October 2023

Time: 11:00 AM

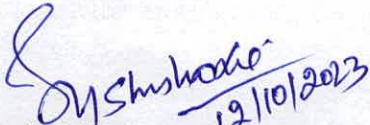
Location: AV Room, Zakir Husain Delhi College


Attendees: IQAC members along with criteria based sub-committees members

A meeting of the IQAC was held on 12th October 2023. The following points were discussed

1. Coordinator, IQAC informed the members about the work done by IQAC until now with respect to AQAR filled and the future plans.
2. It was decided to submit the AQAR for the year 2022-23 by the end of December, 2023.
3. It was decided that the college will also apply for the NIRF Ranking for the first time this year.
4. College will also apply for the Second cycle of NAAC in the coming year..
5. The members of the different committees were requested to collect the required information from office as well as from teachers on priority.
6. It was decided that IIQA has to be prepared and submitted in the beginning of 2024 and then followed by its acceptance SSR has to be submitted. To complete the task in time, all the members are requested to provide all kinds of help to the SSR committee.
7. All members were also requested to go through the IQAC tab on the College website and collect the relevant data from the uploaded AQARs for different years.
8. Members were also requested to give the requirements for filling the AQAR to IQAC so that it can be forwarded to all the departments, societies, offices as well as to individual teachers.

The meeting concluded with a vote of thanks to the chair.


Prof. P.K. Shishodia
Coordinator, IQAC


Prof. Narendra Singh
Principal



Minutes of the Meeting

Meeting: Internal Quality Assurance Cell (IQAC)

Date: 17th November 2023

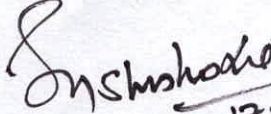
Time: 11:00 AM

Location: AV Room, Zakir Husain Delhi College

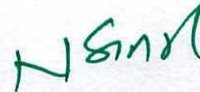
Attendees: IQAC members along with criteria based sub-committees members.

A joint meeting of the IQAC members along with the members of sub-committees of AQAR Criteria and SSR content was held on 17th November 2023. The following points were discussed

1. Progress for the preparation of AQAR 2022-23 was discussed with Criteria based sub-committees members and they were informed to work out a plan for timely submission of the AQAR.
2. It was decided to initiate the preparation of SSR submission and collect the data needed once the AQAR for the year 2022-23 is submitted.
3. Departmental committees/cells were asked to submit their annual reports.
4. TICs may be requested to collect the data regarding student progression to higher studies data from the pass out students.
5. Departments may be asked to share the details of the mentor-mentee scheme for the current session.
6. Feedback Mechanism (parents, teachers, students, non-teaching staff and Student Satisfaction Survey for requirement of NAAC and next cycle of accreditation was discussed.


17.11.2023

Prof. P.K. Shishodia
Coordinator, IQAC



Prof. Narendra Singh
Principal



Minutes of Meeting

Meeting: Internal Quality Assurance Cell (IQAC)

Date: 29th April 2024

Time: 11:00 AM

Location: AV Room, Zakir Husain Delhi College

Attendees: IQAC members along with criteria based sub-committees members.

A meeting of the IQAC was held on 29th April 2024. The following points were discussed

1. The AQAR report of the year 2022-2023 was presented before all the members and was discussed criteria wise. Few minor corrections were suggested before submission of the AQAR.
2. It was suggested to strengthen the alumni network and their contribution towards alumni fund.
3. Due to the low number of student feedback, it was suggested to encourage the outgoing students to fill the feedback forms which are available on the college website.
4. It was discussed and decided to extend partial financial support to teachers towards FDP, refresher course, conferences etc.
5. It was decided to request the teachers to document their progress towards the mentor mentee scheme.

P.K. Shishodia
29.04.2024

Prof. P.K. Shishodia
Coordinator, IQAC

N.Singh

Prof. Narendra Singh
Principal



Minutes of Meeting

Meeting: Internal Quality Assurance Cell (IQAC)

Date: 30th May 2024

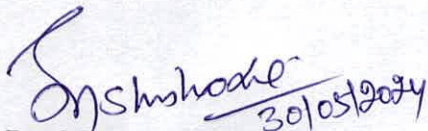
Time: 11:00 AM

Location: AV Room, Zakir Husain Delhi College

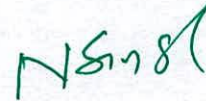
Attendees: IQAC members along with criteria based sub-committees members.

A meeting of the IQAC was held on 30th May 2024. The following points were discussed

1. AQAR for the year 2022-23 was approved for submission on the NAAC portal.
2. FDP to be organized by the college for teaching as well as non-teaching staff of the college on any pertinent theme like IPR, skill enhancement, ICT skills etc.
3. To review APARs filled by all the teachers from 2018 onwards until now for data coalition.
4. To notify the teachers to fill the APAR for the year 2023-2024.
5. It was also decided to speed up the preparation of SSR. For this purpose details of the infrastructure of the new building would be collected and incorporated in the SSR document.
6. Since the binary system for accreditation is going to be implemented from 2025. if we have to go to A&A under the present scheme then IIQA has to be submitted by the 30th June. In this regard it was decided to go under the present A&A scheme and submit the IIQA by 30th June 2024.
7. Some issues related to the next academic year 2024-25 were also discussed such as holding remedial classes for Hindi and English for the students who needed it. These classes will be conducted by the Hindi and English department and a roster will be prepared.


30/05/2024

Prof. P.K. Shishodia
Coordinator, IQAC



Prof. Narendra Singh
Principal